

CENTRAL AVENUE JAZZ FESTIVAL VENDOR APPLICATION

SATURDAY, JULY 28TH & SUNDAY, JULY 29TH 2018

VENDOR INFORMATION

Please print clearly.

Business/Organization Name: _____

Address: _____

Contact Person(s): _____

Daytime Phone: _____ Fax: _____

Email: _____

Website: _____

Mailing Address _____

City: _____ State: _____ Zip Code: _____

I prefer to be contacted by Phone Email Mail

VENDOR BOOTH SPACE

Please check the category that applies to your business/organization.

Food Non-Profit Food Merchandise Non-Profit Information City Agency

*If a non-profit please provide your most current 501c3 letter.

What products or goods will you be selling or providing? Please be as detailed as possible. Food vendors must also provide a copy of their menu and pricing with this application, efforts are made to avoid duplication of food and beverages.

Will an electric hookup be required? Yes No (Vendors are responsible for bringing their own extension cords). There will be an additional charge of \$75 per 20AMPS outlet.

STANDARD BOOTH AMENITIES

The fee includes a reserved booth space for Saturday and Sunday, a 10x10 canopy with 3 walls, 1 table and 2 chairs. Food vendor booths will also include a mesh wall on the front side, access to electrical power, a communal sink with hot and cold water and two tickets for large bags of ice.

All food vendors are responsible for bringing their own fire extinguisher.

WEEKEND VENDOR BOOTH PRICING AND FEES

Early Bird Special - Due by May 17th

Food Booth: \$500

Non-Profit (Food Booth): \$300

Merchandise Booth: \$300

Non-Profit (information Booth): \$150

Regular Registration - Due July 6th

Food Booth: \$800

Non-Profit (Food Booth): \$500

Merchandise Booth: \$500

Non-Profit (information Booth): \$250

Note: There are a limited number of spaces available. Any vendor that only wants to participate on one of the weekend days and late inquires will be placed on a waiting list.

APPLICATIONS WILL BE CONSIDERED INCOMPLETE UNTIL FULL PAYMENT IS RECEIVED AND WILL BE APPROVED ON A FIRST COME, FIRST SERVED BASIS.

NO PAYMENTS WILL BE ACCEPTED AFTER JULY 6th AT 3 PM.

NO EXCEPTIONS.

Please send your application, a cashier's check or money order made payable to:

FUSICOLOGY

2658 Griffith Park Blvd #357
Los Angeles, CA 90039

You can also email your completed application to: **centralavejazzfestival@gmail.com**

If electricity is required, there will be an additional charge of \$75 per 20AMPS outlet. All electric needs will be reviewed and subject to approval from the festival organizer.

All booths must have a banner stating their booth name and a representative at their booth throughout the duration of the event. Participants are responsible for cleaning their area after the event.

Applications are approved at the discretion of the festival organizer.

VENDOR REQUIREMENTS AND GUIDELINES

There will be an additional fee for health permits for all food vendors. This will be paid directly to the LA County Health Department. A mandatory meeting for food vendors with the health department will be held on Thursday, July 13th at 11am. You or a designated representative who will be working your booth at the festival must be present at the meeting to receive your permit. Failure to attend or be more than 15 minutes late can result in disqualification.

Booth spaces will be assigned at the organizer's discretion. Reservation of booths will require a complete application and full payment and are subject to approval by the festival organizer. [Final booth assignment notifications will be mailed by Friday, July 15th.](#)

Vendors will NOT be allowed to sell soda or water; soda and water will be sold exclusively by the festival organizer. Vendors will be allowed to sell specialty beverages that are not bottled or canned.

Merchandise vendors will not be able to sell this year's Jazz Festival merchandise; shirts, hats etc.

The festival hours are from 11am-7pm. Vendors must remain open until at least 1 hour prior to the end of the festival hours (including information booths).

Vendors must remain within the confines of the assigned booth space and may not solicit festival attendees throughout the corridor.

No animals will be allowed in the vendor booth area.

FOOD VENDOR BOOTH MENU

Please provide a preliminary list of food and beverage menu items, with customer pricing, that you would feature at the Festival. Please print clearly. If one of your items is eliminated from your menu due to duplication, another item can submitted for approval.

The festival organizer has final approval of menu items. Once approved, the menu cannot be changed without prior authorization.

Menu Item Example: BBQ Sandwich	Size (oz.) 16 oz.	Price (\$) \$5.00